

Name: Manjot Kaur

Designation: Asst. Professor

DOJ: June 2006 till date

Job Profile:

Providing training to BCA (Bachelors in Computer Applications) students & MCS (Masters in Computer Science) students.

Subjects taught: C programming, Advanced C, Logic Circuits & Digital Design, UNIX Operating System, Visual Basic, Structured System Analysis & Design, Database Management System, Software Engineering, System Software, Open Source Programming, Project Documentation, Computer Organization & Architecture, Object Oriented Analysis & Design, Intellectual Property Rights & Cyber Laws.

Roles/Responsibilities at the institution level:

- National Institutional Ranking Framework (NIRF) Nodal Officer
- In-charge of UGC Recognized Gandhian Studies Centre in the college
- Mentor for FY/SY/TYBCA students from 2013-till date
- Member of the following committees :
 - Internal Quality Assurance Cell (IQAC)
 - Rashtriya Uchhtar Shiksha Abhiyan (RUSA)
 - Centre for Research Capacity Building
 - Cyber Cell
 - Code of Ethics committee
 - Unfair Means committee
 - Library committee
- Have also been a member of :
 - Magazine & Report Writing Committee
 - NSS (National Social Service) Program Officer
 - Co-curricular committee
 - Parent Teacher Association
 - Seminar & Workshop Committee
 - Member of the Content Analysis team to formulate & update syllabus

Additional Information:

- Appointed as Director - BCA CAP for November 2016, March 2017, October 2017 and April 2018 examinations under SNDDT Women's University Appointed as Member of the Vigilance Squad for BCA/BA/BCom/MA/MCom examinations at the University level
- Appointed as Chief Paper Setter, Evaluator & Moderator at the University level
- Appointed as the Teacher In-charge for the Student Council at the University level

- Added to the growth, planning and implementation of a high quality curriculum
- Assisted in the development of learning resources; arrange schemes of work and maintaining records to supervise student progress, accomplishment and attendance
- Contributed in staff training conference – leadership, communication progress, and team building.
- Member of Board of Studies of the Department of Computer Science at SIES College of Arts, Science & Commerce, Sion-west, Mumbai
- Academic Counselor for the subjects SSAD, Software Engineering & OOAD for the MCA course under IGNOU since January 2012 – till date

Achievements:

- Presented & won the Silver Award at the D.L. Shah Quality Awards , for the topic “Transformation of Girl Students into Empowered Citizens” on 6th April 2015 at the Quality Council of India, New Delhi
- Published a paper on ‘E-Suraksha: Building a Cybersafe Campus’ in UGC recognized national journal with impact factor at the National Conference on “Impact of Digitalization on the Quality of Life” at Pillai College of Arts, Commerce & Science, New Panvel on 24th February 2018
- Co-presented a poster on ‘Theoretical Subjects – A Practical View’ at NAAC sponsored 2 day National Level Seminar on “Strategies for Implementing Best Practices in Teaching, Learning Evaluation” organised by Dr. Bhanuben Mahendra Nanavati College of Home Science, Matunga on 2nd and 3rd March 2016
- Co-presented a paper on ‘SRISHTEE-Green Orientation’ at the National Research Conference ‘ANVESHA 2016’ at IIBM, Navi Mumbai on 6th April, 2016 and the same was published in Research Journal with ISSN: 2395-5147, Pg No 88-96
- Co-presented a paper on ‘Set Net Market’ at the National Research Conference ‘ANVESHA 2015’ at IIBM, Navi Mumbai on 7th February, 2015 and the same was published in Research Journal with ISBN: 978-81-921818-2-0, Pg No 142-152
- Submitted a minor research project on “An Investigation into curriculum of MCA and its relevance to the software Industry”.
- Co-Presented a paper on “Innovative Strategies for Academic Excellence “at the International Research Conference at ARMIET, Shahapur on 20th September 2014. The paper has been published in their Research Journal.
- Won the first prize at the National Research Conference at IIBM, Navi Mumbai , for the paper “ Innovative Strategies for Campus Placements” on 15th February 2013. The paper has been published in their research journal “Connaissance , Hunt For Knowledge”
- Won the first prize at the NCQM(National Council for Quality Management) BEQET Awards 2012 for the topic “ Enhancing Employability Skills”